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March 15, 2013

Resort Villa Management Ltd.  
5129 Riverview Gate Road  
Fairmont Hot Springs, BC V0B 1L1  
c/o Northwynd Resort Properties Ltd.

Attention: Mr. Doug Frey,  
Vice President, Development

Dear Sir,

RE: Construction Contract(s) for Building Renovations &  
Civil Works @ Sunchaser Vacation Villas, Fairmont Hot Springs, BC

In accordance with your recent request, we are providing the attached corporate information for inclusion with the *Sunchaser Vacation Villas* Contract Documents. The documents are meant to address VVI Construction's Qualifications and Capabilities as well as the process utilized to develop the scope of work, define the pricing and develop the final contract. The documents include subtitles (and detailed information) which may be briefly explained as follows:

1) Firm Profile, Philosophy and Approach, and Team

- VVI Construction was incorporated in 1983; currently (4) partners from 1986 still maintain the business and remain active on a daily basis.
- VVI has strived for Quality Work and Client Satisfaction. Our current clients include Canadian Mountain Holidays, a repeat client since 1989.
- Resumes of the VVI Construction Team are attached; the estimators, project manager and superintendent all have approximately 30 years construction experience.

2) Qualification and Representative Projects

- Since construction of the Adamants Lodge for CMH in 1989, VVI has maintained a major focus on servicing the resort industry.
- Extensive condominium hotel construction and building envelope retrofit.

3) Value Engineering, Price Refinement and Contract

- The process of defining the scope of work, the best value for the available funds; refining the price as the design evolves and development of the final contract.

The *Sunchaser Vacation Villas* project includes work to (8) 100 Series Buildings, (8) 1000 Series Buildings and a relatively minor retrofit to Building 8100. Each of the 100 Series and 1000 Series Buildings are similar, but not identical. Therefore, individual budgets have been prepared for each building. In addition, we have addressed major re-work to the resort parking lots, roadways, and storm drainage system within a separate Civil Works Contract. The evolution of the scope of work (and associated construction cost) began in January, 2012.

It has been a comprehensive effort on our part to team with the Resort Villa Management (RVM) representatives to address the needs of the resort and provide the best value to the Owners of the Sunchaser Vacation Villas (SVV). As the scope of work evolved, professionals were engaged to provide their expertise as follows:

1) Civil Works Contract

- MMM Group was hired to address a storm management plan for the entire resort. They have prepared Preliminary Engineering Drawings and Cost Estimate related to the related asphalt pavement, curbs and sidewalks.

2) Building Envelope Remedial Work

- Aqua-Coast Engineering (ACE) was retained to assess the individual buildings and provide recommendations on the remedial works. We have worked through a value engineering process to identify critical areas and budget the repairs accordingly.

3) Interior Renovations

- Samantha Pinksen Design and Decore has been engaged to provide the Interior Finish Design Drawings and Details. The majority of the buildings required the removal of the existing poly butyl water lines. With the extensive remedial work, we have developed the interior design to enhance the facility's finishes, fixtures and overall aesthetics.

Within the scope parameters, we also worked with RVM to review design options related to short and long term maintenance costs. Design alternatives and product options were reviewed with respect to the initial cost, functionality, user friendliness, appearance and maintenance costs.

We appreciate this opportunity to work on such a significant and exciting project. The project is complex in nature and requires sophisticated scheduling. It is a unique project that we are proud to be a part of, in conjunction with RVM and the Design Team.

We invite the SVR Investor Group to access the Vic Van Isle Group web page for further insight into our group of companies ([www.vicvanislegroup.com](http://www.vicvanislegroup.com)).

If there are any further questions, please don't hesitate to contact the writer.

Yours Truly,

Bruce Walker, P. Eng.  
Vice President,  
VVI Construction Ltd.  
[bruce@vvi-ltd.com](mailto:bruce@vvi-ltd.com)



## **Sunchaser Vacation Villas – Fairmont BC.**

**Complete Interior & Exterior Renovations**

**Firm Profile**

### **V V I Construction**

#### **Our Firm**



**Nelson Lodge, Revelstoke Mountain Resort**



**The Shore Mixed-use, Tofino**

V V I Construction is a capable general contractor and builder with an enviable reputation for competence, quality and client satisfaction. Evolving from its roots as Revelstoke Construction in the 1960's, the Company has grown and diversified into a multi-faceted builder and manufacturer with a dominant position in the interior of British Columbia. Increasing emphasis on design/ build projects and opportunities in the Okanagan has allowed the Kelowna office to become the main production branch of the Company.

Originally a specialist in institutional buildings, the Company has a track record of successful schools, hospitals and college buildings in communities throughout BC. Working in this environment has refined V V I C's skills by contributing as part of a team effort between consultants, suppliers and trades in cooperation with the client for efficient execution of the project objectives. Increasing emphasis on private-sector projects has allowed the Company to apply its core construction service to a wide range of project types and contracting methods. Private-sector development projects have been the mainstay of the Company for the past ten years.

V V I C provides a total commitment to each project it undertakes regardless of complexity, size or location. The principals of the Company take an active role in production responsibilities, ensuring that the work is expedited with efficiency, integrity and satisfaction of the client needs. It is this focus that has earned the Company loyalty and respect from its customers and suppliers.

#### **Our Resources**



**1000 Peaks Lodge, Panorama**

Offices in Kelowna and Revelstoke provide senior management, accounting, purchasing, estimating and clerical support for all projects of the Company, with branch offices in Vernon and Nanaimo / Tofino providing project management and superintendents for projects in each area.

Capabilities in development coordination, design build and turn-key projects, civil construction and logistics management round out the Company's service to a diverse range of construction clients.

Subsidiary operations include a full-service builders' supply store in Revelstoke, construction equipment rentals and Lortap, the interior's largest and most capable millwork operation, located in Revelstoke.

#### **Our People**



**Glacier Lodge, Kicking Horse Mountain Resort**

The principals of V V I C are active in day-to-day operations, and all major projects will have a Principal-in-Charge with the authority to commit company resources as required to execute your project.

Qualified staff with professional designations in engineering, quantity surveying and project management insures a capable team for every project. Field forces are mobile and experienced, willing to undertake challenging projects regardless of location, schedule or budget, relying on support from branch or head office.

Having several offices throughout the Interior, V V I C draws on its best available resources and generally will provide personnel from various locations for certain aspects of your project. Serving a broad geographic area, company personnel are mobile, accessible and committed to be "on-site" as required.



**V V I Construction Ltd.**





## **Sunchaser Vacation Villas – Fairmont BC.**

*Complete Interior & Exterior Renovations*

### *Philosophy and Approach*

#### **Philosophy**



Hillcrest Resort Hotel, Revelstoke

#### **Project Direction**



Canadian Mountain Holidays, Adamants



Riverbend Townhomes, Panorama



Tofino Multi-use

#### **Physical Resources**



#### **WE STRIVE FOR QUALITY AND CLIENT SATISFACTION**

We have a passion for construction and thrive on the challenges of this industry.

**V V I C** is selective in the work it undertakes and commits the full resources of the company to success on your project.

**V V I C** will mobilize a competent construction team to most any location in the interior of BC.

We provide more than just contractor services and can deliver better value to our clients given a broader scope of involvement.

**V V I C** conducts business with integrity and strives for client satisfaction.

#### **OUR PEOPLE ARE COMPETENT AND COMMITTED**

**Estimating:** Our senior estimators hold professional designations in Quantity Surveying and are able to assemble a project budget that reflects the most efficient means of construction and the most competitive prices from trades and suppliers.

**Purchasing and Expediting:** All material purchases are priced competitively by our Purchasing Agent and are delivered to the site in a timely manner minimizing damage and site congestion.

**Contract Administration:** Our Contracts' Administrator oversees the legal and business aspects of our subcontracts to ensure competent performance by our subcontractors.

**Accounting:** Payroll and Accounts Payable are processed from our Head Office using PIVOT, an estimating, document control, accounting and job costing program for the construction industry, now integrated with TRACKPOINT estimating and costing .

**Scheduling:** Precedence networks and bar graphs are prepared by our Project Superintendent to identify the most efficient sequence of work and to communicate project schedule to suppliers and trades. These schedules can be used to coordinate dates for your own work or occupancy.

**Construction Engineering:** Design of temporary structures such as form-work, scaffolding, and excavations is handled by professional design staff and meets requirements of the Workers' Compensation Board and other regulatory authorities.

**Cost Control and Productivity Analysis:** Is performed periodically by the Project Manager and Superintendent to ensure compliance with budgets and to minimize the cost of any change orders or unforeseen conditions.

**Progress Draws:** Progress draws are determined based on an estimate of the physical work in place at the time of billing and usually include a detailed "draw schedule" to assess work in place.

**Internal Reporting and Monitoring:** Is maintained on a continuing basis to ensure that Principals of the company are fully informed and supportive of project progress.

#### **WE HAVE THE TOOLS**

**Rental Equipment and Stores:** The company maintains an inventory of rental equipment, small tools and expendable materials.

**Project Office:** A fully equipped site office will be provided for the superintendent and support staff, for project meetings, storing drawings and records, safety meetings and first aid

**Building Supplies and Millwork:** Associate companies include a full-service building supply store and custom millwork operation.



**V V I Construction Ltd.**

# Representative Projects



**PacificSands Beach Resort  
Tofino, B. C.**



**Project Team**

*Project Owner / Developer*  
David Pettinger  
Steven Peters  
Pacific Sands Beach Resort.

*Project Architects / Engineers*  
Cornerstone Architecture  
Morrison Hershfield Engineers

*Project Managers:*  
Rob Monteith / Lew Hendrickson  
V V I Construction

*Construction Superintendents::*  
Wayne Lyons / Neil Logan  
Geoff Fisher / Dwayne Letiec  
V V I Construction



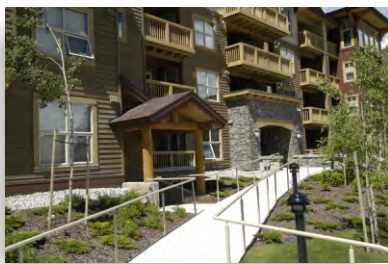
**V V I Construction** has operated continuously in Tofino since 2003, and is responsible for several significant projects in this famous resort town on BC's "Wet Coast". The ongoing relationship with **Pacific Sands Beach Resort** has involved major interior and exterior renovations to the Resort's 77 rooms and 12 buildings over a period of years. As the region's premiere beachfront resort, *Pacific Sands* has a phased program to update and improve it's

accommodation, with minimum disruption to ongoing resort operations. Considerable effort has been put into the building envelope to comply with current rainscreen designs and building codes, which have been considerably improved in response to BC's 'leaky condo' crisis of the 1980's and 90's. Professional design, modern materials combined with competent construction supervision and tradesmen has ensured attention to detail and extended the life of this important property.



**VVI Construction Ltd.**





## 1000 Peaks Summit Panorama, 2006

The most recent addition to Intravests ever growing resort village of Panorama BC is the 1000 Peaks Summit. The Summit was built on the last piece of high density residential zoned property on Summit Drive, and is built just minutes away from skiing, snowboarding, Nordic skiing, snowmobiling, mountain biking, white water rafting, horseback riding and other outdoor activities.



The Summit's location ensures that it is the focal point as visitors enter the upper village. The Summit and its sister building, the 1000 Peaks Lodge encircle a vast courtyard housing amenities such as an outdoor skating rink, hot tub, and fire pit.

The exterior of the Summit is beautifully trimmed with cedar siding and cultured stone accents. Inside, guests will find spacious suites that have been fully outfitted with knotty alder kitchen cabinetry, imported Italian tiles, custom designed alder and pine furniture and rustic gas fire places.



The Summit features fully enclosed underground parking facilities. The Summit offers full ownership, with options to either include or exclude your suite from the rental pool.





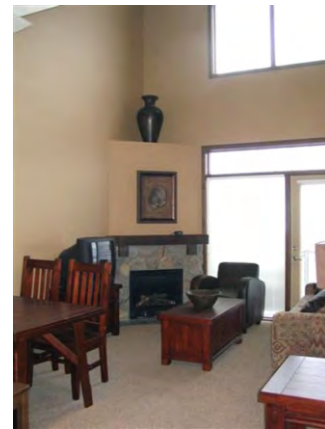
Vic Van Isle  
Construction Ltd.



## Glacier Lodge

### Kicking Horse Mountain Resort, Golden BC - 2004

The first of seven exciting hotels on the Gondola Plaza of Kicking Horse Mountain Resort, Glacier Lodge offers a high standard of accommodation and full range of services to visitors of BC's first mountain resort to be built in the past quarter century. Sitting on a secluded benchland in the Purcell Mountains, with the Columbia River Valley below, Kicking Horse Mountain is the first of a select few contemporary resorts to emerge in the Canadian Rockies.



Nestled around the lift facilities at the base of the mountain, the hotels of Gondola Plaza will become a master-planned village, sensitively designed to be a living community complete with restaurants and lounges, shops featuring local crafts and all the gear and services needed for mountain adventure. Comprehensively designed to feel and function as an Alpine village, the Gondola Plaza is an honest expression of Canadian heritage; timber-frame wood structures, natural granites and river rock, wood shingle and iron are the main materials.



Glacier Lodge includes fifty-six suites offering 90 sleeping units of condo-hotel accommodation decorated with knotty alder millwork and furniture, natural slate and plush fabrics. All fourth-floor units include a sleeping loft within the building's impressive 12:12 roof pitch; larger units range to over 1400 sf and have been customized by their owners with premium upgrades and fixtures. Building services include underground parking, unit storage, ski and bike lockers, boot and glove dryers, laundry, a spa and fitness centre with outdoor hot-tub.

Constructed through the harshest of Canadian winters, Glacier Lodge is complete and occupied for the 2004/2005 ski season. Selling out in just days, Glacier Lodge and its successor, Mountaineer Lodge, offer investors and users a sound real estate investment 'at the ground floor' of this emerging jewel among BC resorts.







Vic Van Isle  
Construction Ltd.



## Canadian Mountain Holidays Monashee Lodge 2003

CMH continues its commitment to high-end heli holidays with the new Monashee Lodge at Mica Creek, 150 km north of Revelstoke in the heart of Monashee's challenging and exhilarating tree skiing tenure.



Luxurious amenities include rooftop whirlpool, sauna, steam and massage areas; a business centre, fully equipped ski shop, drying room and guiding centre. The finest gourmet meals are served from a full European-style kitchen complemented by wine and spirits collected from around the world.

Considerable effort went into using local materials, including stone quarried on-site, timbers sourced from local forests are used for structure, interior millwork, architectural trims and furniture; the chandeliers and bar-front are crafted from metal salvaged from an old burner located on nearby Kinbasket Lake. An environmentally-friendly "green building", Monashee Lodge incorporates energy efficient heating and ventilating systems, enhanced insulation and state-of-the-art sewage handling with low water consumption fixtures. The flat roof design retains a portion of the 20 metre annual snow fall so that access and views are not compromised.

CMH broadens the adventure tourism possibilities of the Revelstoke area with this important facility.



**The Shore- Mixed-use Residential, Commercial, Marine Project  
Tofino, B. C.**



**Project Team**

*Project Owner / Developer:*  
Thomas Olson  
Moss Developments Ltd..

*Project Architect:*  
Mark Burnhart  
Eleven-Eleven Architecture

*Construction Manager:*  
Rob Momteith  
V V I Construction

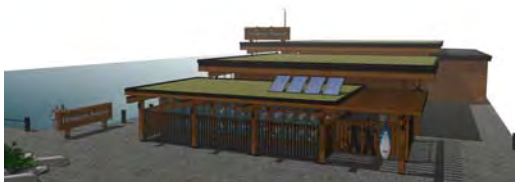
*Construction Superintendent:*  
Anthony Wreggitt  
V V I Construction



This bold, world-class development on the inner harbour of Tofino, BC pioneers the development of quality waterfront access in this thriving tourist town on Vancouver Island's west coast. Major elements of the project include 27 luxury condominiums, all with water views and decks, 8 commercial rental units facing Main Street, an underground parkade, and redevelopment of the finger pier to accommodate a restaurant and adventure tourism operators. A floating quay will accommodate visitor and resident boats and aircraft.



*Restaurant under construction*



Constructed of reinforced concrete, insulated with spray-foam and clad with Hardy-Plank, the structure provides a permanent solution to seismic and tidal threats, sophisticated rain-screen, with excellent fire resistance and sound proofing for residents. The building is complemented with extensive use of stone masonry and native wood timber roof framing. Decidedly contemporary, the interiors feature many two-level units, all with curtain-wall glazing to the water side, wood feature walls and flooring, marble and slate finishes to bathrooms, and all countertops in sandstone slabs. Built in a community with strong First Nation representation, V V I C used extensive native labour, and supported apprenticeship, training and skill development for these workers.



V V I Construction Ltd.



**Nelson Lodge, Revelstoke Mountain Resort  
Revelstoke, B. C.**



**Project Team**

*Project Owner / Developer*

Peter Greenway  
Revelstoke Mountain Properties.

*Project Architect:*

Raymond Letkeman Architect

*Project Manager:*

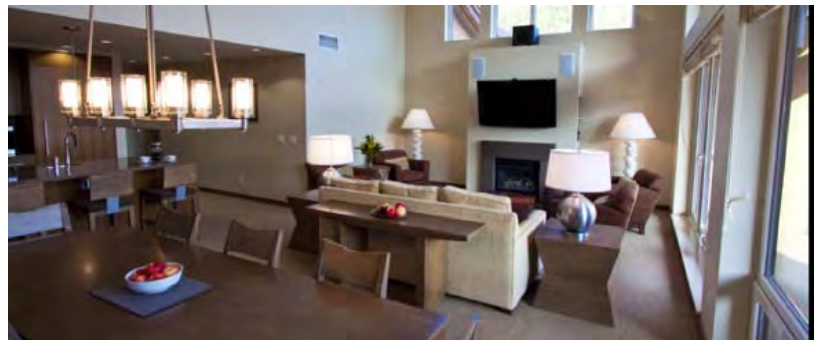
Jean Paul Giordano  
Vic Van Isle Construction

*Construction Manager:*

Richard Finnson  
Vic Van Isle Construction

*Construction Superintendent:*

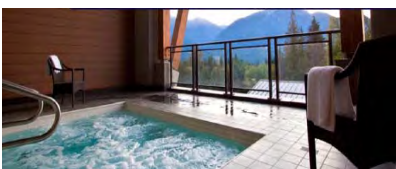
Scottie Hoult  
Vic Van Isle Construction



The first of three buildings in the village core, **Nelson Lodge** is a cast-in-place concrete structure housing 59 condominium units as a first phase in the evolution of BC's newest ski resort, with the highest vertical drop in North America. Created in a contemporary mountain alpine architectural style, every suite offers outstanding views across the Columbia River to the Monashee Mountains. Crafted with natural materials that meld into the landscape, the hotel blends inviting natural materials such as leather,

granite and rich wood stains offset by stainless steel appliances and brushed nickel fixtures and hardware.

**Vic Van Isle Construction** provided Value Engineering throughout the project design, and provided construction for the Nelson Lodge, project infrastructure and parkade under a phased 'authorization to proceed' contract. The project maximized the use of V V I C resources, including the sitework, concrete structure, framing, interior cabinets, millwork and finishing.



V V I Construction Ltd.



**Kelowna General Hospital Parkade  
Kelowna, B. C.**



**Project Team**

*Owner:*  
Interior Health Authority  
Kelowna General Hospital

*Project Manager:*  
Bruce Walker  
V V I Construction

*Design Manager:*  
MKT Arkel Development

*Construction Manager:*  
Debbie Raincock  
V V I Construction

*Construction Superintendent:*  
Dwayne Letiec  
V V I Construction



The Kelowna General Hospital parkade was constructed to provide a higher standard of parking and security for staff and visitors to KGH, and to provide expansion lands for a major addition to this important hospital in the Okanagan. Secured through a design-build competition,

the V V I C submission was the most efficient and cost effective based on innovative design and construction systems. A hybrid of precast and cast-in-place concrete, the structure optimized the best from both systems, allowing on-site and off-site construction to proceed simultaneously, resulting in considerable shortening of the schedule.



V V I Construction Ltd.

# Qualifications and Experience





**Sunchaser Vacation Villas – Fairmont BC.**

*Complete Interior & Exterior Renovations*

*Our Team*

**Introduction**



Our team will be assembled to ensure that all of the services that may be required are available and match the requirements of the project with team members having the proper skills.

This section briefly describes the individuals that will be assigned to your project in each major discipline, their roles and their responsibilities. These descriptions are brief and will be supplemented by resumes for all key personnel at a later date.

**Commitment**



Glacier Lodge, Kicking Horse Mtn Resort, Golden

We will commit our best qualified staff to this project appropriate to their experience and skills. To the extent that is practical, we will assign Principals of the Company to oversee major portions of the work. Clarifying the Project Team and their respective roles will assist you in contacting the appropriate person in our organization in the event you have questions. We will review the present and anticipated workloads of each team member to ensure that their commitments do not conflict with the demands of your project.

**Project Team**



Salmon Arm Senior Secondary School

Key personnel to be assigned to your project include:

<b>Estimator &amp; Project Manager</b>	<b>David Beruschi</b>	<b>250 837-2919</b>
<b>Superintendent</b>	<b>Scottie Huolt</b>	<b>250-814-8323</b>
<b>Partner in Charge &amp; Estimator</b>	<b>Bruce Walker, P. Eng.</b>	<b>250 861 5768</b>
<b>Corporate Safety Officer</b>	<b>Ron Glave</b>	<b>250 837-2919</b>

V V I Construction has 2 registered Quantity Surveyors on staff to assist with budget preparation and Value Engineering.

**Team Responsibilities**



Surrey Fleetwood Aquatic and Ice Complex

Brief descriptions of their respective roles in your project are:

**Project Manager**

The Project Manager will direct the design participation, estimating, coordinating and contracting function for **Sunchaser Villas** from the Revelstoke office.

**Estimators**

The estimators will provide target estimates, project control budgets and the working estimate for **Sunchaser Villas** from the Kelowna and Revelstoke offices.

**Superintendent**

The Superintendent will direct the construction activities of **Sunchaser Villas** from an office established on site, using the resources of the Revelstoke office as required.

**Partner in Charge**

A partner will oversee performance of the Contract for **Sunchaser Villas** from the Kelowna Branch office.



Kelowna General Hospital Parkade



**V V I Construction Ltd.**



# David Beruschi

*Chief Estimator and Project Manager*

With over 30 years experience as Project Superintendent, Project Manager, and Chief Estimator, David has superior knowledge of the construction industry. He brings insight in recognizing and remedying problems to VVI Construction Ltd's operations and is highly regarded for his administrative skills and strategic planning. Attention to detail and excellent organization ensures David's projects are completed on time and within budget. David is responsible for project set-up, finalizing project cost breakdowns, purchasing project materials, developing activity codes, setting work schedules and ensuring everything is in place for project close-outs. Monitoring project costs is David's responsibility. As Chief Estimator, David is accountable for organizing requirements for bidding, sourcing of materials, acting as Design coordinator between Architects and Owners, analyzing cost comparisons on bids as well as providing cost-saving proposals to Owners. David is responsible for negotiating sub-trade pricing with Trades as well as final pricing with Owners.

## Education:

Business Management  
Okanagan College, 1972

## Professional:

Gold Seal Project Manager  
Canadian Construction Association  
  
Construction Management & Costing  
1980

## EXPERIENCE

### VVI Construction Ltd. (Chief Estimator and Project Manager)

Ramada Inn, Creston  
Best Western, Revelstoke  
Lake Okanagan Resort, Kelowna  
Queen Victoria Hospital, Revelstoke  
Credit Union, Revelstoke  
Hillcrest Resort Hotel, Revelstoke  
Adamants Lodge, Revelstoke  
Shell Retail Store, Revelstoke  
Community Energy Building, Revelstoke  
Royal Volkswagen, Vernon  
Gothics Lodge, Revelstoke  
Mountaineer Lodge, Golden  
Golf Course Townhomes, Revelstoke  
Glacier Lodge, Golden  
Albreda Lodge, Blue River  
Pingston Creek Power House, Revelstoke  
B.C. Government Office, Golden  
Selkirk Medical Centre, Revelstoke  
Keenleyside Dam, Castlegar  
Radium Hot Springs Spa, Radium Hot Springs  
Grizzly Sports Bar, Revelstoke  
B.C. Hydro Station, Revelstoke  
Golden Medical Centre, Golden  
R.C.M.P. Station, Revelstoke  
Monashee Lodge, Mica Creek  
1000 Peaks Lodge, Panorama  
Pingston Creek Power Project, Revelstoke  
Columbia Basin Building, Castlegar  
Riverbend Townhomes, Panorama



**VVI Construction Ltd.**



# VVI CONSTRUCTION

## ***Bruce Walker, P. Eng.***

***Vice President, Principal, and Kelowna Branch Manager***

As a principal of VVI Construction Ltd., Bruce holds a position of responsibility with duties in senior management, strategic planning, construction estimating and project management. Combining strong conceptual estimating skills with engineering design training, Bruce leads the company's Design-Build operation from the Kelowna office. He is widely regarded for his coordination and value engineering of complex projects and his ability to implement cost-effective solutions to challenges of design, schedule or budget. With a broad range of professional qualifications, a commitment to client satisfaction and considerable experience in industrial, commercial, institutional and residential projects, Bruce is a valuable contributor to all major projects of the company.

### **Education:**

Bachelor of Applied Science  
Civil Engineering  
University of Saskatchewan, 1977

### **Professional:**

Gold Seal Project Manager  
Canadian Construction Association

Professional Engineer  
Association of Professional Engineers  
and Geophysicists of British Columbia

Registered Quantity Surveyor  
Quantity Surveyors' Association of  
British Columbia

### **EXPERIENCE**

#### **Vic Van Isle Group (Principal), VVI Construction Ltd.**

Mica Heli-Ski Lodge, Mica Creek, BC  
Ramada Inn, Creston, BC  
Canmore Renaissance Parkade and Condos, Canmore, AB  
The Shore, Mixed Use Facility, Tofino, BC  
Bone Creek Hydro Project, Blue River, BC  
Clowhom Hydro Project, Sechelt, BC  
CMH Galena Lodge, Trout Lake, BC  
Fairmont Hot Springs Condos, Fairmont, BC  
Lake Okanagan Resort Condos, Kelowna, BC  
Cascades Residence Condos, Kelowna  
Albreda Heli-Ski Lodge, Blue River, BC  
Glacier Lodge, Kicking Horse Mountain, Golden, BC  
Black Bear Condos, Big White, Kelowna  
Chateau Lake Louise, Staff Accomms, AB  
Surrey Sports and Leisure Complex, Retail, Arena & Aquatic  
Hillcrest Coast Resort Hotel, Revelstoke, AB  
Asia Pacific Conference Set-up & Security, Vancouver, BC  
Salmon Arm Courthouse and City Hall, Salmon Arm, BC  
Salmon Arm Senior Secondary School  
NORA Illecillewaet Water Bottling Plant, Revelstoke, BC  
GWIL Industries Inc, Winfield Resin Plant, Winfield, BC  
Cariboo Memorial Hospital, Williams Lake  
Mount Boucherie Secondary School, Kelowna  
BC Hydro Control Centre, Vernon, BC  
Georgia Avenue Elementary School, Nanaimo, BC  
Shuswap Multi-Level Care Facility, Salmon Arm  
Gothics Heli-Ski Lodge and Leisure Building, Goldstream, BC  
Jasper Park Lodge, Staff Housing, Jasper  
Canadian Natural Springwater Plant, Revelstoke  
Westbank Wastewater Treatment Plant, Kelowna  
Revelstoke Revitalization, Revelstoke  
Coldwater Lakes Maintenance Facility, Coquihalla Summit  
Dunkley Planer Mill, Hixon



***VVI Construction Ltd.***



Scottie has been involved in the construction industry for over 25 years. With his desire to complete projects on time and within budget, Scottie always provides positive contributions to the team at VVI Construction Ltd. Scottie has contributed significantly to the success of his projects. He is capable of working difficult projects with confidence and supervising crews of various sizes with ease and proficiency. Scottie's aptitude and reliability have been a great asset to VVI Construction Ltd over his 25 years of service.

### **EXPERIENCE**

#### **VVI Construction Ltd. (Superintendent)**

#### **Professional:**

Journeyman Carpenter, 1978  
Gold Seal Certified, 2009

Ramada Creston Hotel, Creston BC  
Revelstoke Mountain Resort, Revelstoke BC  
The Look-out, Panorama Resort, Invermere BC  
Glacier and Mountaineer Lodges, Kicking Horse Resort, BC  
1000 Peaks Lodge, Invermere, BC  
Chateau Lake Louise Staff Housing, Lake Louise, AB  
Hillcrest Hotel, Revelstoke, BC  
Davidson Road Elementary School, Winfield  
Hillview Elementary School, Vernon  
Mt. Boucherie Secondary School, Westbank  
Sylvan Lake Multi-Campus School, Sylvan Lake, AB  
Highland Park Elementary School, Armstrong  
Vernon Federal Building, Vernon  
Kiwans Care Centre, Vancouver  
Vernon Jubilee Hospital, Vernon  
Armstrong Elementary School, Armstrong  
Len Wood Elementary School, Armstrong

#### **Vic Van Isle Construction Ltd. (Foreman)**

Grand Forks Secondary School, Grand Forks  
John Hutton Elementary School, Grand Forks

#### **Theroux Construction, Grand Forks (as Foreman)**

#### **Larry Collinson Construction, Cranbrook (as Foreman)**







## Ron Glave

### Safety Manager & Human Resources

With more than a decade in construction & safety administration as well as responsibility for the Company's project at Revelstoke Mountain Resort, Ron now reports to the company Stakeholders while consulting with the company Safety Committees, Project Managers, Division Supervisors, and Superintendents. Ron's position is the advanced level to Corporate Loss Control principles, Environmental, and OHS program development, implementation, and administration. His position influences employees at every level to adopt safety as a way of working through a strong corporate Safety Culture. In addition Ron's responsibilities include Human Resources administration and corporate training coordination.

#### Education:

BC Institute of Technology (B.C.I.T)

OH&S Certificate  
Burnaby, BC

BC Institute of Technology (B.C.I.T)

CNST 1100: Construction Safety Coordinator (102hr)  
C.S.O

#### Designations:

Gold Seal Certification

CCA Construction Safety

ASST Applied Science Technology

C.S.O. Construction Safety Officer

#### Training:

BCACS

Self-Erect tower crane operator 'A ticket'

PG Safety

Mobile Boom Truck operator

Crosby Group Inc.

Crane Rigging

Capital Safety

Fall Protection Competent Person Trainer the Trainer

Compensation Advisory Services (Employers)

Accident Investigation

Leavitt Machinery

Rough Terrain Forklift, Elevated Platform, Skid Steer,  
Counterbalance Forklift (Operator & Instructor)

CSABC

Owner/ Senior Manager Course

Safety Auditor Course

St. Johns Ambulance

Occupational First Aid (OFA L3) Current 22 years

North Safety Products

Respiratory Protection (Fit Test) Train the Trainer

Worksafe BC

Joint Health and Safety Committee Training

#### EXPERIENCE:

##### **Vic Van Isle Group**

(VVI Construction, Lortap Millwork, Glacier Building Supplies/ Rona, VVI Equipment)

*Safety Manager & Human Resources*

##### **VVI Construction Ltd.**

*C.S.O. & First Aid Attendant*

Revelstoke Mountain Resort Village Project, Revelstoke BC

##### **Newhaven Construction Mgt & Projects**

*Safety Manager, OFA Attendant, Equipment operator*

2010 Olympic Nordic Center, Whistler BC

##### **Swagger Construction**

*Site Safety & First Aid Attendant, Finish carpentry*

Pemberton Valley Lodge, Pemberton BC

##### **B.C. Ministry of Forests**

*Emergency Fire Fighter & First Aid Attendant – Initial attack crew*

Haig Fire Base, Hope BC

##### **Craftsman Concrete Construction**

*Safety officer/ OFA Attendant, Carpenter, Equipment Operator*

Snowbird Lodge, Vernon BC

The Winchester, Pemberton BC

The Portage Station, Pemberton BC

Westside staff housing / Bear Ridge / Natures Door Whistler BC

##### **F/V Windigo (Commercial Salmon Fishing Purse Seine)**

*Crewmember & First Aid/ Deckhand (4months)*

Alaska, USA Summer

2001

##### **Big White Ski Resort**

*Professional Ski Patrol – Risk Management and 1<sup>st</sup> Aid (2 FT Seasons)*

*Volunteer Ski Patrol Canadian Ski Patrol System (6 seasons)*

*Professional ski instructor (2 seasons) Kelowna, BC*

1992 - 2001



**COMMUNITY HEALTH**



Hillcrest Resort Hotel, Revelstoke

**GOVERNMENT**



Black Bear Townhomes, Big White

**SCHOOLS**



Mike Wiegele Albreda Lodge, Blue River



Canadian Mountain Holidays, Mica Creek

**Sunchaser Vacation Villas – Fairmont BC.**  
*Complete Interior & Exterior Renovations*

**Projects Experience**

<b>Bastion Place Care Home</b>	Salmon Arm, B.C.
<b>Sage Brush Lodge</b>	Addition and reno, Osoyoos, B.C.
<b>Cariboo Memorial Hospital</b>	Addition and Renovations Williams Lake, B.C.
<b>Slocan Community Hospital</b>	Renovations, New Denver, B. C.
<b>Moberly Park Manor</b>	Renovations, Moberly, B. C.
<b>Kelowna General Hospital</b>	Women's Clinic, Kelowna, B. C OBS C Section Renovation 2 <sup>nd</sup> floor OR Ph 1 & 2 Renovation
<b>Vernon Jubilee Hospital</b>	Renovations, first and third floors
<b>Brookhaven Care Facility</b>	Addition and renovations Kelowna, B. C.
<b>Queen Victoria Hospital</b>	Revelstoke, B. C. Assisted Living Cottages
<b>Kelowna General Hospital</b>	2007 parkade
<b>Chief Mountain Border</b>	Waterton Lakes, Alberta
<b>Asia Pacific Conference</b>	Security/logistics Vancouver, B.C.
<b>Jasper Nat'l Park, East Gate</b>	Jasper, Alberta
<b>Kelowna Federal Building</b>	Renovations.
<b>Sparwood Entry Arch/Sign</b>	Sparwood, B.C.
<b>ICBC Claims Office</b>	Quesnel, B.C.
<b>Provincial Government Office Building</b>	Nelson, B.C.
<b>Quesnel RCMP Detachment</b>	Quesnel, B.C.
<b>Westbank Wastewater Treatment Plant</b>	Westbank, B.C.
<b>Revelstoke RCMP Detachment</b>	Revelstoke, B. C.
<b>Georgia Avenue Ellesmere</b>	Nanaimo, B.C.
<b>Hillcrest Elementary</b>	Salmon Arm, B.C.
<b>Highland Park Elementary</b>	Addition and renovation Armstrong, B.C.
<b>Shuswap Junior Secondary</b>	Construction Management Salmon Arm, B.C.
<b>Salmon Arm Senior Secondary</b>	Salmon Arm, B.C.
<b>Clarence Fulton Secondary</b>	Vernon, B.C.
<b>Alexander Park Elementary</b>	Renovations, Golden, B.C.
<b>Hillview Elementary</b>	Addition and renovations Vernon, B.C.
<b>J.V. Humphries School</b>	Kaslo, B.C.
<b>Mt. Boucherie Elementary</b>	Westbank, B.C.
<b>Plant Wiltse Flats School</b>	Penticton, B.C.
<b>Revelstoke Secondary</b>	Revelstoke, B.C.
<b>Grand Forks Secondary</b>	Addition & renovations
<b>Armstrong Elementary</b>	Renovations 1995/96 Armstrong, B.C.
<b>Mt. Begbie Elementary</b>	Revelstoke, B.C.
<b>University College of Cariboo</b>	Addition Williams Lake, B.C.
<b>Selkirk College</b>	Industrial Education Building Nelson, B. C.
<b>Sylvan Lake Multi-Campus</b>	Sylvan Lake, AB





**RECREATIONAL**



Glacier House Resort, Revelstoke

**HOTELS & LODGES**



Royal Volkswagen, Vernon

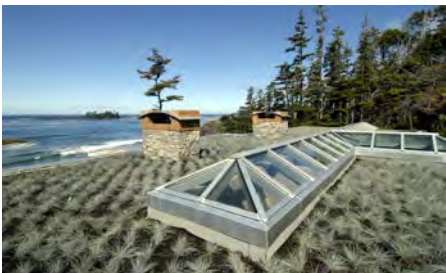


Lake Okanagan Resort, Kelowna

**COMMERCIAL & INDUSTRIAL**



Revelstoke Credit Union



Private Residence, Tofino

**Sunchaser Vacation Villas – Fairmont BC.**

*Complete Interior & Exterior Renovations*

**Projects Experience**

**Fleetwood Sports & Twin Arena Ice Complex  
Radium Hot Springs Resort**

Aquatics/fitness complex  
Surrey, B.C.  
Aqua court renovations  
Kootenay National Park, B.C.

**Revelstoke Railway Museum  
Lake Louise Campground  
Jasper Tramway**

Revelstoke, B.C.  
Shower buildings  
Upper station foundation repair

**Hillcrest Resort Hotel  
Valemount Lodge  
The Regent Inn**

Revelstoke, B.C.  
Valemount, B.C.  
Addition and renovations  
Revelstoke, B.C.

**Museum/Bobbie Burns Lodge  
Adamants Heli Ski Lodge  
Jasper Park Lodge**

Renovations, Parsons, B.C.  
Goldstream Lodge  
Staff Accommodations  
Jasper, Alberta

**Chateau Lake Louise**

Staff accommodation  
Lake Louise, Alberta

**Glacier House Resort  
Monashee Lodge  
Bugaboos Lodge, addition**

Revelstoke, B.C.  
Mica Creek, B. C.  
Parsons, B. C.

**Glacier Lodge  
Mountaineer Lodge  
Gothics Lodge Ph 3  
1000 Peaks Lodge  
Summit Lodge  
The Lookout  
Lake Okanagan Resort  
Pacific Sands Resort  
Mike Wiegele Albreda Lodge  
Riverbend Townhomes**

Kicking Horse Mtn., Golden, B. C.  
Kicking Horse Mtn., Golden, B. C.

Panorama, B. C.  
Panorama, B. C.  
Panorama, B. C.  
Westbank, B. C.  
Renos, Tofino, B. C.  
Blue River, B. C.  
Panorama, B. C.

**BC Hydro  
Gwil Industries Inc.  
Canadian Natural Springwater  
Downie Street Timber**

Interior Control Centre, Vernon  
Winfield Plant Expansion  
Illecillewaet, B.C.  
Numerous additions  
Revelstoke, B.C.

**Lift Station Upgrade  
Consumers Glass  
Royal Volkswagen  
Southside Food Mart  
Canadian Hydro Projects  
Golden Medical Clinic  
Pharmasave  
Twin Anchors Houseboats  
3 Sisters Subdivision Branding  
Pingston Creek Hydro Dam  
Conradi Multi Tenant  
Cranberry Creek Hydro Dam  
Campbell House Commercial  
Max Moly Molybdenum Mine  
Sicamous Station Storage**

Golden, B. C.  
Addn., Lavington, B. C.  
Addition & renovations, Vernon  
Addition & renovation, Revelstoke  
Headworks, Pingston Creek, B.C.  
Addition & renovations, Golden  
Revelstoke, B. C.  
New Plant, Sicamous, B. C.  
Canmore, Alberta  
Revelstoke, B. C.  
Tofino, B. C.  
Revelstoke, B. C.  
Tofino, B. C.  
Trout Lake, B. C.  
Sicamous, B.C.



**VVI Construction Ltd.**





**Sunchaser Vacation Villas – Fairmont BC.**  
*Complete Interior & Exterior Renovations*

**Representative Resort Projects**

<b>Ramada Creston Hotel</b> Creston, BC 2012	71-unit hotel on junction of Highway 3 and 3A. Includes conference center.
<b>Mica Heli-Ski Lodge</b> Mica Creek, BC 2012	15,000 sq. ft. state of the art, rustic ski lodge, remotely located north of Revelstoke, BC.
<b>The Shore, Mixed-Use Luxury Condominium, Tofino, BC</b> 2010	\$22 M waterfront development consisting of 27 luxury condominiums, underground parkade, commercial rental units, foreshore amenities and commercial restaurant on finger pier.
<b>Revelstoke Mountain Resort Nelson Lodge and Phase II, III</b> Revelstoke, BC 2009	First of three condominium hotel units completed for occupancy in early 2009. Initial contract with V V I Construction was approximately \$104 M, bonded.
<b>Pacific Sands Beach Resort Renovations, Tofino</b> On-going	This premiere oceanfront resort is constantly being renovated and upgraded; V V I C has operated continuously in Tofino for 6 years and is currently renovating the Villas, PSBR's most prestige accommodation.
<b>Morningstar Mountainside Resort</b> Rossland, BC 2008	A family legacy project, Morningstar is a very high-end chalet with 17 luxury units built to complement a revitalization of this historic ski-hill.
<b>Lake Okanagan Resort Condominium Hotels, Kelowna, BC</b> 2006 and 2008	Two contemporary condominium buildings adding 48 of a proposed 500 new units to this popular destination resort with a planned 600 boat marina.
<b>Kicking Horse Mountain Resort Condominium Hotels, Golden, BC</b> Glacier Lodge 2004 Mountaineer Lodge 2006	The first two of seven condominium hotel projects to be developed at the village plaza of KHMR as this community ski-hill is redeveloped into a major destination resort.
<b>Panorama Mountain Resort</b> Invermere, BC Riverbend Townhomes 2001 1000 Peaks Summit Lodge 2004 1000 Peaks The Lookout 2005	Riverbend is a townhome project at the entrance to this significant ski resort; 1000 Peaks is the last major condominium project developed in the Summit village, built in two phases.
<b>Mike Weigele Helicopter Skiing</b> Gosnell, BC Albreda Lodge 2003	"Built like a piano" is the common description of this unique ski lodge modeled after a 400 year old Swiss alps chalet.
<b>Canadian Mountain Holidays</b> Mica Creek, BC Monashee Lodge 2002	A signature project for CMH, Monashee Lodge follows CMH's design philosophy of flat roofs for snow retention, extensive social areas, indigenous materials and small environmental footprint.
<b>Coast Hillcrest Resort</b> Revelstoke, BC 1999	The first substantial hotel development in Revelstoke since the 60's, CHR makes extensive use of timber-frame elements to reflect the alpine operation of its operator, Selkirk Heli-ski.

**REF indicates reference letter available**

jun'12



**V V I Construction Ltd.**

**Schools**

School District # 6, Rocky Mountain  
 School District # 10, Arrow Lakes REF  
 School District # 12, Grand Forks REF  
 School District # 15, Penticton  
 School District # 19, Revelstoke REF  
 School District # 21, Okan Spallum REF  
 School District #22, Vernon REF  
 School District # 23, Central Okanagan REF  
 School District # 28, Quesnel  
 School District # 68, Nanaimo  
 School District # 73, Red Deer  
 School District # 83, N. Okan Shuswap REF  
 School District # 86, Kaslo REF  
 School District # 89, Shuswap

**Projects for Government**

BC Building Corporation REF  
 City of Canmore, AB  
 City of Enderby  
 City of Kelowna  
 City of Revelstoke  
 City of Quesnel  
 City of Salmon Arm  
 City of Surrey REF  
 Columbia Basin Trust  
 District of Invermere  
 District of Sparwood  
 District of Tofino  
 Insurance Corporation of BC  
 Public Works & Gov't Services Canada REF  
 Regional District of Central Okanagan  
 Royal Canadian Mounted Police REF  
 Town of Golden

**Community Health Projects**

Arrow Lakes / Upper Slokan Health Cnl REF  
 Golden Medical Clinic  
 Cariboo Memorial Hospital REF & REF  
 Interior Health Authority REF  
 Kelowna General Hospital  
 Moberly Park Manor Society  
 Okanagan Similkameen Health region  
 Queen Victoria Hospital, Revelstoke  
 Shuswap Lake General Hospital  
 South Similkameen Health District REF  
 Vernon Jubilee Hospital Society REF

**Universities and Colleges**

Okanagan University College, Kelowna  
 Selkirk College, Nelson  
 University College of Cariboo, Kamloops  
 University of BC Okanagan

**Private Sector Projects**

Advanced Energy Systems  
 Bank of Montreal REF  
 BC Hydro and Power Authority  
 Best Western Hotels franchisee, Revelstoke  
 Canadian Hydro Developments  
 Canadian Imperial Bank of Commerce REF  
 Canadian Mountain Holidays Inc. REF & REF  
 Canadian Natural Springwater Industries Inc.  
 Canadian Projects Ltd.  
 Cardel Resorts Inc.  
 City Furniture  
 Consumers Glass  
 CP Hotels  
 Downie Street Sawmill  
 Fairmont Hotels & Resorts Ltd.  
 Fairmont Resort Properties Ltd.  
 Finch & Company / Hillcrest Resort Hotel REF  
 Glacier House Resort Ltd.  
 Golden Medical Clinic  
 Gwil Industries Inc.  
 Holiday Inn Express franchisee, Creston  
 Hydromax Energy Ltd.  
 Intrawest Inc., Panorama  
 Leon family legacy  
 Max Moly Molybdenum, Trout Lake  
 Mike Wiegele Heli Skiing REF  
 Moss Developments Inc., Tofino  
 NORA Beverages Inc.  
 Pacific Sands Beach Resort, Tofino  
 Pharmasave  
 Prospera Credit Union  
 Revelstoke Alpine Village Inc.  
 Revelstoke Credit Union  
 Revelstoke Rail Museum REF  
 Royal Volkswagen REF  
 Selkirk Specialty Products  
 Selkirk Tangiers Heli-Ski  
 The Regent Inn  
 Trans-Alta Utilities  
 Vintage Properties Ltd./ Cascades Properties  
 Windermere Shared Ministries REF



# Systems and Methodology







## VALUE ENGINEERING

**Value Engineering (VE)** is a systematic method to improve the *value* of goods and services by using an examination of *function*, where "*value*" is defined as the ratio of function to cost.

- It is an organized approach to providing the necessary functions at the lowest cost.
- It is an organized approach to the identification and elimination of unnecessary cost.
- It is a cost validation exercise which did not affect the functionality of the product.

The process may look like this:



In the context of construction, major project components are identified as either "wants" or "needs", and their resulting function is determined.

These components are then prioritized according to the importance of their "function" in the overall project.

VVI C's estimators and quantity surveyors cost each component, then through an iterative process involving the Owner, Project Manager, Design Team and VVI C, the "value" of each is determined and considered for the project.

Usually Value Engineering is an ongoing, rather than stand-alone process, throughout the evolution of the project, including program, conceptual design and design development, and "value" decisions are made as the project proceeds. This favours the introduction of the Value Engineering function early, and VVI Construction can offer maximum impact and efficiency if included as part of the original project team.

**VVI Construction brings the following credentials to Value Engineering:**

- professional estimating by registered Quantity Surveyors and Certified Engineering Technicians;
- experience on a large number of public and private sector projects, ranging through institutional, health, residential, commercial and recreational use;
- a 30-year data base of projects, components and costs;
- a 30-year network of subtrades, suppliers, design consultants and trade experts that can participate in the process.

**The additional benefit of having VVI C perform Value Engineering include:**

- a commitment to build the project, ensuring accountability to the Value Engineering process;
- input of the workers, trades and suppliers that will ultimately build the project;
- early price certainty;
- early mobilization and performance of initial tasks prior to final contract;
- the ability to select any of a number of construction delivery methods, including Construction Management, Fixed Price General Contract or single-responsibility Design-Build.

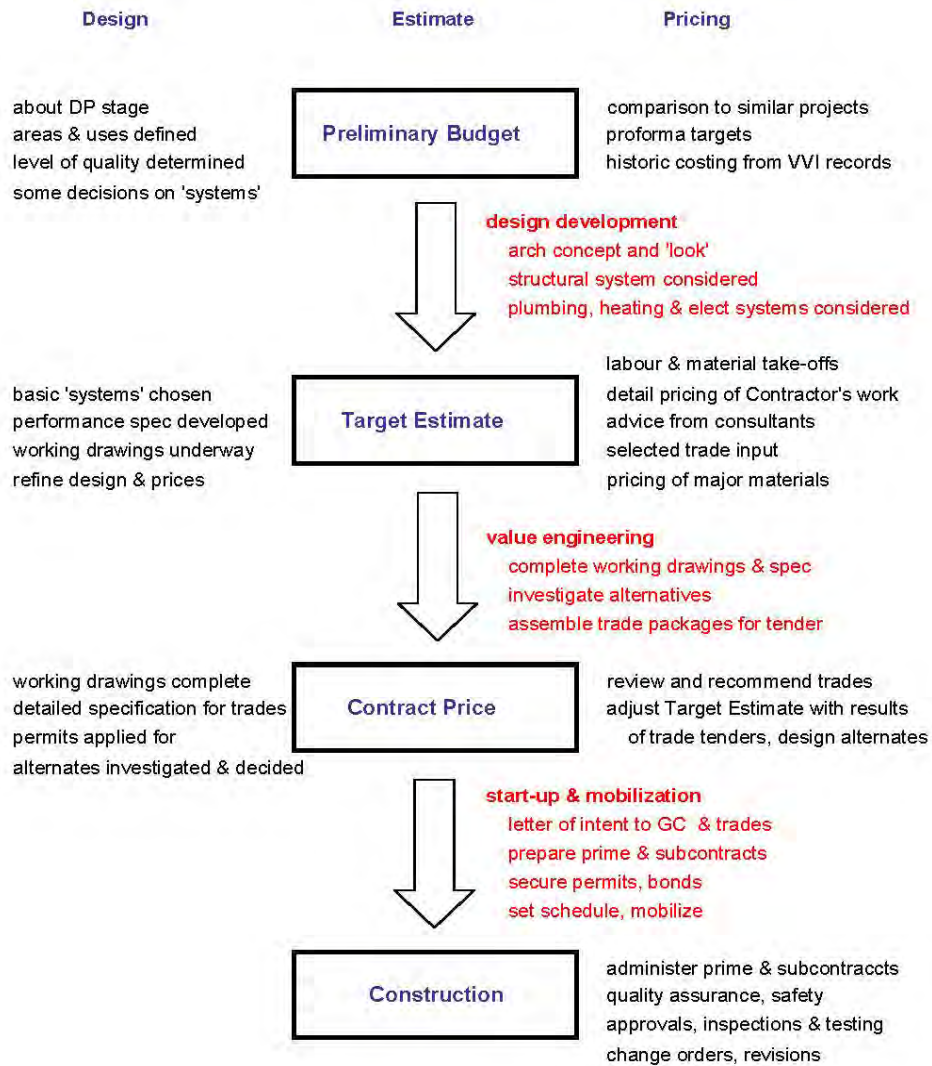
**VVI Construction is continually Refining the Price as design information is produced, and is prepared to commit to a construction Contract Type at any stage of the project development;**

- those concepts are illustrated on the following two flow charts.





*confidence in the Project Cost increases as the quality of design information increases:*

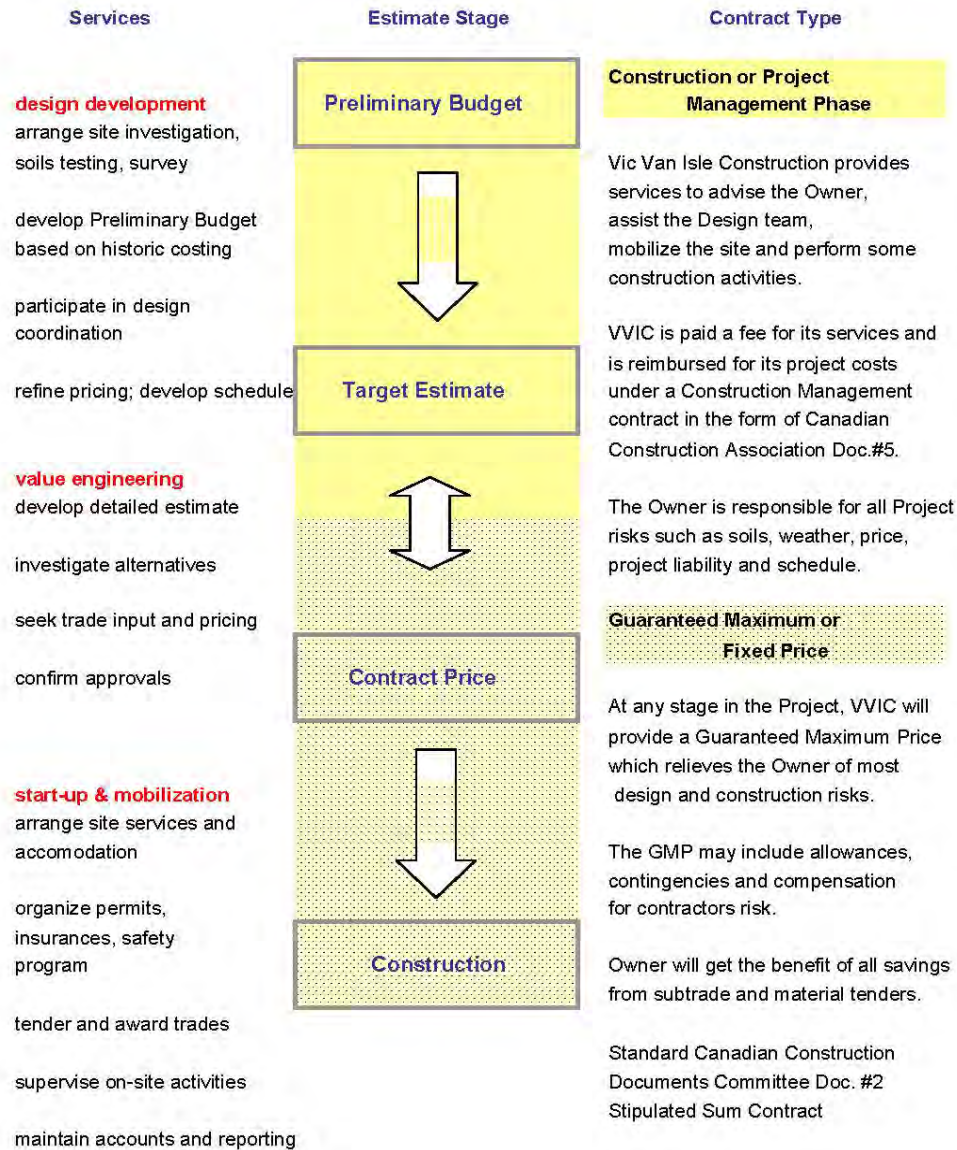




**Vic Van Isle Construction Ltd.**

**CONTRACT TYPE**

*responsibility for Project objectives shifts from the Owner to Vic Van Isle Construction:*





## Project Methodology

### a) Design and Construction Approval

- Team Concept (**Resort Villa Management reps**, The Design Team and V V I) work as a team to design and manage the project and its' development. Utilize the Construction Partnering Process with all Team members involved in the problem-solving approach.
- Construction Drawings and Specifications will be reviewed to ensure building capability and code compliance.
- Value Engineering will be foremost in the minds of The Design Team and V V I from the onset of the project.
- V V I will provide input and expertise into the design of this facility. Budgets will be obtained and updated on continual basis to ensure the project remains on budget, set Interim Budgets at 50% and 75% Completion of Drawings. V V I will review mechanical and electrical design, budgets and value engineering alternatives with qualified subcontractors.
- On going consultation and review of design with **Resort Villa Management reps**, and The Design Team.

### b) Delivery of the Work

#### i) Construction Schedule

- We will prepare a Preliminary Design and Construction Schedule for review at the Construction Startup Meeting. The Schedule will be updated with the Construction Budget.

#### ii) Construction Delivery Plan

- The Construction Delivery Plan addresses sequences of events, milestone and completion dates.
- If required to meet the required Construction Schedule, site and foundation work may proceed prior to the design being complete and all subcontracts are tendered. It is of paramount importance the Value Engineering is implemented from the start of this project to ensure the budget is achieved.

#### (iii) Compliance with Project Requirements

- V V I Construction and The Design Team will be responsible to ensure that all project requirements are provided to **Resort Villa Management reps**, and regulatory authorities.

#### (iv) Approved Changes in the Work

- V V I Construction will review plans, specifications and addenda to identify omissions and possible trade conflicts prior to the work proceeding.
- Scope of Work Changes will be reviewed with the **Resort Villa Management reps** and The Design Team prior to implementation. Construction Alternatives and Value Engineering reviews prior to formalizing a Request for Change Order.
- Any changes will be in accordance with the **Resort Villa Management reps** instructions.
- Cost estimates and subtrade quotations will be reviewed and quantified prior to any recommendation for payment to **Resort Villa Management reps**.
- Modifications and /or proposed changes will always involve the **Resort Villa Management reps**, and be fully approved, prior to implementation.



- **(v) Quality Assurance Program**

V V I Construction will implement a specific, detailed and customized Quality Assurance Program. This program will address the requirements of the **Sunchaser Vacation Villas** and The Design Team.

**The Quality Assurance Program will include:**

- a policy statement.
- Scope of the plan.
- details of project organization.
- **Resort Villa Management reps** responsibilities
- V V I Construction Ltd. Management Responsibilities  
(Project Manager, Construction Manager and Superintendent).
- Subtrade / employee responsibilities.

The program will consist of policies, procedures and non-conformance identification, remedial action and approvals.

**The Quality Assurance Program will address the following major elements:**

<b>Item</b>	<b>Remarks</b>
• Safety	○ V V I Construction Occupational Safety and Health Policy under the direction of the Corporate Safety Officer.
• Competence	○ Minimum experience requirements for all Sub Contractors.
• Schedule	○ Gant Chart and/or PERT Critical Path schedule, Flow of Subtrade work/services, provided at the right place and at the right time.
• Appropriateness & Efficiency	○ Correct way to Build.
• Constructability	○ Value Engineering.
• Reviews & Acceptability	○ Regular Meetings to obtain feed back from <b>Resort Villa Management reps</b>
• Communication	○ Project Meetings ○ Design Meetings ○ Construction Meetings
• Building Code Reviews	○ meetings with regulatory agencies
• Testing & Inspection	○ Independent testing Organization & monitoring <ul style="list-style-type: none"> <li>▪ Excavation and Backfill</li> <li>▪ Cast-in-place concrete</li> <li>▪ Air balancing</li> </ul>
• Document Control	○ The development and implementation of System document control system to monitor submission and approval process of all required shop drawings, fixture cuts and product samples.
• Budget	○ Implementation of a Cost Control System. (Budget, complete to date, cost to date, variance and estimate to complete). ○ Commitment Accounting System by Project Accountant ○ Monthly Status Reports to <b>Resort Villa Management reps</b>

### c) Risk Management and Loss Prevention Plan

#### Third Party Inspections

V V I Construction Ltd. acknowledges that the proposed facility must meet all national building codes, provincial health requirements, handicapped access requirements as well as traffic safety and management plans. We will arrange and pay for all necessary inspections required to satisfy **Resort Villa Management reps** that these requirements have been met.

#### Design and Construction Insurance

- V V I Construction assumes The Design Team Professional Liability Errors and Omissions Insurance meets the requirements of **Resort Villa Management reps** and regulatory agencies.
- Wrap-up Comprehensive General Liability Insurance to include all contractors, sub-contractors and **Resort Villa Management reps** for no less than \$5,000,000.00 with 24 months completed operations.
- Course of Construction Insurance to include all contractors, subcontractors, engineering and architectural consultants and sub-consultants and **Resort Villa Management reps** in the amount of the construction cost.

#### Automobile Liability Insurance, Insurance on Equipment and Tools

V V I Construction Ltd. confirms all contractors and subcontractors coming onto the site will carry their own automobile liability insurance in an amount no less than \$2,000,000.00. Furthermore, it is confirmed that all equipment and tools brought onto the site will have appropriate insurance.

#### Construction Bonds

All subcontractors with contracts in excess of \$100,000.00 may be required to provide a Performance Bond and a Labour and Materials Payment Bond each in the amount of 50% of their subcontract price if required by **Resort Villa Management reps**.







**Sunchaser Vacation Villas – Fairmont BC.**  
Complete Interior & Exterior Renovations



### **Summary of Management Reports & Forms**

**V V I Construction** builds projects totaling millions of dollars per year under a variety of Construction Delivery Methods. Core to our business is the ability to coordinate, direct and monitor the efforts of a broad range of construction services, trades and suppliers within a disciplined administrative environment.

Our usual Construction Management systems include the use of the following Reports and Forms, (copies available):

- Job Cost Report / Costing Spreadsheet
- Invitation to Bid
- Intent to Award Sub-contract
- Standard Form of Subcontract
- Monthly Progress Claim - Cover Sheet  
Breakdown  
Draw and Holdback
- Contemplated Change Notice
- Change Order
- Request for Change Order - Cover Sheet  
Breakdown
- Daily Job Report
- Daily Extra Work Order
- Timesheet
- Monthly Job Progress



**V V I Construction Ltd.**

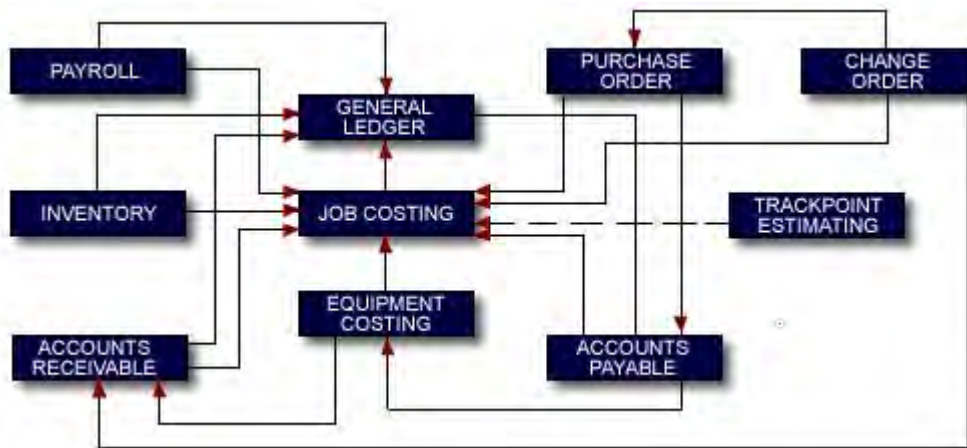


## Summary of Management Reports & Forms - page 2

**VVI Construction** utilizes the latest multiple-user software of PIVOT, designed to meet the needs of larger contractors requiring a complete job costing and financial management tool. Pivot simplifies every stage of construction management, streamlines accounting procedures and provides a complete audit trail.

A wide variety of reports meet all client and management needs. The key functions – general ledger, accounts payable and receivable, payroll, job cost purchase order, inventory management, time and material billing, change order control, work orders and equipment costing – are seamlessly integrated.

The Company is currently integrating the TrackPoint estimating module into our PIVOT accounting system and will offer a broader range of estimate formats, enhanced administrative tools and seamless integration of project data into both systems.



Job Cost reports include:

- Job Inquiry Report
- Job Summary Report
- Job Trail Balance
- Committed Cost
- Productivity Report
- Contracts in Progress Report
- Job Budget Report
- Forecasts to Complete Report
- Job Analysis report
- Year to Date Quantity Report

